

Friday 22nd May 2020

RE: Plans for the Reopening for Nursery, Reception, Year 1 and Year 6

Year 6 and Reception will return on the 1st of June 2020
Year 1 and Nursery will return on the 3rd of June 2020

Dear Parents/Carers,

I hope everyone is safe and well under the current lockdown restrictions.

We understand that the planned reopening of schools may have raised many questions for families, around how the provision will work in line with the recently released government guidelines. We have made contact with most families now to explain things further and offer them the provision for the year groups the government has identified.

Thank you to all those families who have informed us of their decision to either send their child into school or keep them at home and continue the home learning provision. If we haven't been able to make contact with you, please email or ring into the school office to inform us of your decision.

Please be assured that we are working hard to make arrangements to safely welcome back children from Nursery, Reception, Year 1 and Year 6. We will also be continuing to accommodate the children of keyworkers and those who are deemed vulnerable, regardless of their year group.

In order to best prepare for a safe return to learning, we will be implementing the following measures:

- Assigning children to safe separated school zones with no more than 15 children and two members of staff in each classroom.
- Staff will remain with their assigned children throughout the school day and the children will not socially mix with any other class at any point during the school day.
- Enhancing cleaning arrangements. Ensuring rigorous cleaning during and after the school day.



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- All children will have a staggered start and the front gate entrance will be used for drop off. Please see details below:
 - **Year 6** – Front gate (9:15am - 9:30am)
 - **Year 1**– Front gate (9:00am - 9:15am)
 - **Reception**– Front Gate (8:45am - 9:00am)
 - **Vulnerable and Key Worker children** – Main Office (8:30am – 8:45am)
 - **Nursery** – Nursery Entrance:
 - (AM - 8:30-9:00) Nursery will run from 9:00am to 11:00am
 - (PM – 11:45– 12:15) PM nursery will run from 12:15pm to 2:15pm

- All morning drop offs will take place through front school entrance with a separate line for Nursery located by the far end car park bollard gate (near the park).
- Children will need to be dropped off at gates and walk to classrooms. No parents will be permitted to enter the school. Parents will line up to drop children off with a 2M distance maintained and marked out.
- There will be clear entry and exit paths labelled to guide parents when dropping off. Only one person to drop off and arrive for collection which will minimize adult to adult contact.
- Parents need to ensure that they do not gather at entrance gates or doors, or enter the school site. All crowds will be dispersed by SLT if needed and parents will be asked to leave the school premises if school gathering occurs.
- Parents will not be able to enter the main office during drop off /collection. Any messages for teachers should be phoned in and shared with office staff rather than face to face conversations.
- Any children who are late to school will need to enter the main office alone. This only applies when the gates are closed after 9:30am.
- Children will have to change their clothes daily and therefore **will not be required to wear their school uniform**. They need to be dressed appropriately for P.E, including suitable footwear.
- **Children are only allowed to bring three items to school; their packed lunch, a jacket and water bottle. We will provide children with all equipment needed for their learning.**
- Parents will follow a clear one way path to collect their children at the end of the school day from the small playground. Nursery collection will be the same as the morning drop off route.
- All siblings will be collected at the earliest collection time together.
- Staff will be ensuring that collection runs smoothly and families adhere to a 2m distance when using the school playground for collection.
- All collections will take place through front school entrance with a separate line for Nursery located by the far end car park bollard gate (near the park).

- Staggered collections will be planned on the small playground.
 - **Reception Blue School Zone** – (2:45pm – 3:00pm)
 - **Year 6 Red School Zone** (3:15pm – 3:30pm) **(children can walk home alone if parents permit this)**
 - **Year 1 Green School Zone** (3:00pm – 3:15pm)
 - **Vulnerable and Key Worker children** – Main Office (3.15pm Vulnerable children and up until 4.15pm for Key Worker children)
 - **Nursery Purple School Zone** – Nursery entrance
 - (AM 10:45 – 11:00) (PM 2:15 – 2:30)
- Any key worker children that are still in school after 3:30pm will be released from the main office as usual.
- Gates will only be opened 5 minutes before collection time so that social distancing is maintained. Dismissal will be quick and parents/carers will be required to leave the premises straight away.
- The back gate will be locked and out of use in order for the school to be able to strictly monitor social distancing.
- Additional signage and markings will be visible to help guide parents/carers, children and staff in maintaining social distancing.
- Adapting outdoor provision. Preparing a specific outside space for each School Zone, for use during playtimes and lunchtimes and timetabling this where necessary.
- Maintaining 'Home Learning'. We will continue to provide 'Home Learning' for those Year Groups not attending and for other pupils who remain at home.
- Producing a FAQ for parents with further details of the reopening. This is also included in this correspondence.

We will confirm our final arrangements and provide further details to parents/carers who have said yes to the new provision during the half term week.

During half term, we will contact these families to confirm their child's new class and class teachers, lunch option, confirmation of the adult collecting at the end of the day and confirm if permission is given for a year 6 child to walk home alone.

Please note that we will inform parents/carers using the school App if the government decision on the reopening of school changes. Please look out for all updates.

Our main priority will always be to ensure that school is a safe environment for both our children and staff. **Please follow the government guidelines and do not send your child to school if anyone within your household is displaying Covid19 symptoms.**

Thank you for your continued support, patience and understanding. Take care and look after each other.

Yours Sincerely,



**Mrs T Johal
Principal**